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To,
OWNERS/MANAGERS, DEPUTY COMMISSIONERS (DCs),
COMPANY SECURITY OFFICERS (CSOs), MASTER, RECOGNIZED ORGANIZATIONS (ROs)

SUBJET: Authorization for Service Providers

REFERENCE: MSC.1/Circ.1578;

MSC.1/Circ.1206/Rev.1;

Resolution MSC.402 (96);

Resolution MSC.404 (96).

1. Purpose

The purpose of this circular is:

- 1.1 To set out the requirements to apply for Authorization by this Administration to be an authorized service provider in accordance with Resolution 402(96);
- 1.2 To remind that authorized service providers must ensure that its personnel performing this work shall be certified in accordance with the IMO Resolution MSC.402. (96), for each make and type of the equipment to be worked on.

2. General

The adoption of Resolution MSC.402(96), came into force in January 1st 2020 and revoked Annex 1 of MSC.1/Circ. 1206/Rev.1 and as well as the IMO Guidelines content in the MSC.1/Circ.1578 "Guidelines on the Safety during Abandon Ship Drills using Lifeboats" which supersedes the Annex 2 of MSC.1/Circ.1206/Rev.1. Therefore, once the Resolution MSC.402(96) came into effect, the Interim recommendations on conditions for authorization of service providers for lifeboats, launching appliances and on-load release gear which is found in MSC.1/Circ.1277, is no longer considered to be used.

3. General

- 3.1. **Service suppliers:** mean those firms providing services on behalf of the owner of a ship or a mobile offshore drilling unit, and the results of which are used by the RO in making decisions affecting the statutory certification and services, according to RO Code -Resolution MSC.349(92) point 5.9.2
- 3.2. **Authorized service provider:** means an entity authorized by this Administration, according to Res. 402(96).
- 3.3. **Manufacturer:** means the original equipment manufacturer or any entity which has taken legal and legitimate responsibilities for equipment when the original equipment manufacturer no longer exists or supports the equipment, according to Res. 402(96).

4. Application

- 4.1. As of January 1st 2020 the annual and five-year thorough examination, operational testing, repair and overhaul of lifeboats (including free-fall lifeboats), rescue boats and fast rescue boats and launching appliance and on-load and off-load release gear (including primary and secondary means of launching appliances for free-fall lifeboats), rescue boats, fast rescue boats and davit launched life rafts, shall be conducted solely by Authorized Service Providers approved by this Administration.
- 4.2. Companies wishing this Administration's authorization to perform the actions listed in section 4.1 shall comply with the requirements on this Circular. Such companies will be evaluated for their compliance. Additionally, the same requirements are to be applied to manufacturers when they are acting as authorized service providers.

5. Requirements for application of Approval as Authorized Service Providers

- 5.1. The following requirements should be submitted in order to apply to this Administration for Authorization as Service Provider:
 - 5.1.1. Copy of list of employment and documentation of personnel certified in accordance with a recognized national, international, or industry-standard as applicable, or a manufacturer's established certification program. For each of

the listed personnel, the Service Provider shall submit the correspondent certification issued by the manufacturer or authorized service provider for each make and type of the equipment to be worked on (including specification on level of qualification and scope of certification). In either case, the certification programmed on which the certification is based, shall comply with section 8 of the Resolution MSC. 402(96).

- 5.1.2. Copy of a valid Quality Management System Certificate (QMSC) or a Certificate of Approval of Service Suppliers issued by IACS members, certifying that documents and system are complying the minimum following aspects:
 - 5.1.2.1. Code of conduct for personnel involved in the relevant activity;
 - 5.1.2.2. Maintenance and calibration of measuring tools and gauges;
 - 5.1.2.3. Supervision and verification to ensure compliance with operational procedures;
 - 5.1.2.4. Recording and reporting of information;
 - 5.1.2.5. Job preparation; and
 - 5.1.2.6. Periodic review of work process procedures, complaints, corrective actions and issuance, maintenance and control of documents.
- 5.1.3. Copy of home Country Company Registry Certificate.
- 5.1.4. Confirmation of acceptance of the evaluation fee¹.

Upon positive evaluation of the application the authorization is issued for 3 (threes) years and is subject to renewal.

6. Notices

- 6.1. In order to ascertain continuity of the good performance of the authorized service provider, this Administration reserves the right to carry out audits to local or international authorized service provider in any case and to withdraw the approval in case of non-compliance with the requirements of Resolution 402(96). A two-month notice will be provided in order to allow the authorized service provider to provide evidence of compliance.

¹ *Please contact with this Administration for the applicable fees*

6.2. The relevant list with the authorized service suppliers will be available on the circulars' section of ANAM's official website.

7. Contact

Should you require any additional information, you may contact our Technical Department as provided below:

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