

Ref No. : **17/0683/COM**Date : **27.04.2017**

To,  
OWNERS/MANAGERS, DEPUTY REGISTRARS,  
CLASSIFICATION SOCIETIES/RECOGNIZED ORGANIZATIONS

SUBJECT: **PROCEDURES ON THE ISSUANCE OF AN EXEMPTION CERTIFICATE**

**1. Purpose**

- 1.1. The purpose of this Circular is to inform all parties concerned regarding the procedures for the issuance of an Exemption Certificate from this Administration.

**2. Application**

- 2.1. This Circular applies to all vessels flying the flag of Comoros

**3. Procedures**

- 3.1 An official request using the form "APPEXE" shall be made by the Recognized Organization to this Administration when applying for the issuance of an Exemption Certificate according to an International Convention/Code.
- 3.2 The request shall be accompanied by a copy of the relevant Certificate and its supplement (if applicable) and a current Survey Status Report
- 3.3 Upon receipt of the above documents, this Administration will review the request and may issue a Certificate exempting the vessel from the provisions of an International Convention/Code, if the conditions which are established by the relevant Convention/Code are complied with.
- 3.4 The validity of the issued Exemption Certificate (Maximum one year) will be harmonized with the expiration date of the relevant statutory Certificate remaining valid.
- 3.5 In case that the request for the issuance of an Exemption Certificate is not granted, the Recognized Organization will automatically be informed regarding the reasons of this rejection.

**4. Contact**

- 1.1. Should you require any additional information, you may contact our Technical Department as provided below:

**PIC: Ayaz Burud**

**E-mail: [info@nta.gov.km](mailto:info@nta.gov.km)**

**Tel. (Office hours): +2697739779**

**Emergency: +2693437145**

We take this opportunity to reassure that human life, marine environment and property are always considered as a priority for the Maritime Administration of Comoros which is committed to the safety of the maritime industry and the users around the world.

